

Roslea Surgery
Minutes of meeting held:
27th September 2012 at
6pm

Attendees	Apologies
Dr Helen King – Chair. Paula Mason – note taker Mr Bayes, Mr Wareing, Mr Day, Mr Gore, Mrs Kelly, Mrs Henderson, Mr Leslie, Mrs Milward, Mrs Sparrow, Mrs Stewart, Mrs Smith, Mrs Boardman.	Mr & Mrs Nayee, Mrs Burke, Mr Moore.

Type of Meeting:

Patient Participation Group Meeting

Item 1: The minutes of the last meeting

Minutes discussed. The following items were discussed:

DNA information. Emma to provide comparison data on DNA rates pre and post new appt system.

EMIS WEB. On agenda for meeting 23.1.2013

Item 2: Poems in the waiting room

Mrs Kelly gave an introduction to Poems in the Waiting room and the PPG members agreed it would be appropriate to have a selection in Roslea reception area. Mrs Kelly will liaise with Paula regarding this.

Item 3: EMIS WEB Go Live

New computer system discussed. PPG members enquired about Twitter/Facebook. Paula to look in to this.

Item 4: Patient Questionnaire

Paula requested PPG members to feedback any ideas on questions to include. For next meeting.

Item 5: Flu Clinic

Flu clinics to take place on 13.10.2012 & 20.10.2012.

Item 6: First Aid training

PPG members expressed interest in holding first aid sessions, suggested 2 sessions. One for adults and one for mums with small children. Paula to get more information regarding this.

Item 7: Local commissioning

There is a lack of clarity at the moment as to exact details of how this is going to work. Will feedback once information is clear and available.

Item 8: Health Watch Wigan

Mrs Milward to forward information to Paula – for next meeting.

AOB:

Surgery booklet discussed. Mr Andrews made some suggestions. Paula to liaise with booklet designers when next print is due.

Action items:

- 1) DNA rates – Paula to liaise with Emma (practice secretary)**
- 2) Paula to look in to facebook/twitter for Roslea**
- 3) Paula to contact St John Ambulance re: first aid training sessions**

Summary

I would like to thank all of you that came along to the meeting. I felt it went very well and was very productive. I very much look forward to seeing you at the next meeting which will be held on: **Wednesday 23rd January 2013**

Thank you.

